Members Present: Melissa Amos-Landgraf (vice chair), Sue Babcock, Carol Hillmer, Brenda Krueger, Jeanne Hendricks (representing Barb McPherson), Barb Peters, Kevin Walters, Debbie Weber, Heather Daniels, Sue Babcock, John Dowling (representing Lisa Rutherford), Damon Williams, Elizabeth Bolt

Members Absent: Gary Sandefur, Barb McPherson, Dorothy Steele, Lisa Rutherford

Ex-Officio Members Present: Eden Inoway-Ronnie, Steve Lund, Luis Piñero, Mark Walters, Al Crist

Others Present: Mike Fay, Scott Hildebrand, Kurt Dorschel, Carl Hampton, Don Schutt

1. Agenda review

2. Meeting minutes from February 17, 2012
   • Minutes approved with corrections

3. Open Meeting Status Update:
   • The Wisconsin Department of Justice is still reviewing whether the Committee’s meetings are subject to open meeting laws.

4. Project Update – Mark Walters
   • Themes are emerging from the Phase 1 work teams.
   • The phase 2 work teams are now fully focused the substance of their topics.
   • Employee forums scheduled February 28 & 29. The forums are part of the campus engagement being conduct by the HR Design Collaboration support team.

UW System University Personnel Systems (UPS) Update - Al Crist
   o The new personnel systems at UW-Madison and UW System will require statutory changes. The changes will:
     ▪ give the university the ability to provide discretionary merit pay,
     ▪ move civil service protection for classified employees from chapter 230 to chapter 36 of the statutes,
     ▪ move labor relations polices from chapter 230 (within OSER’s purview) chapter 36 of the statutes (within the university’s purview), and
     ▪ permit ETF to continue administering the retirement system for UW-Madison and UW System employees.
   o Al Crist, Dennis Shields and Darrell Bazzell, over the next two weeks, will meet Representative Nass, Senator Schultz, the Board of Regents and the Legislative Task Force.
5. Collaboration Update & Campus Survey Results – Don Schutt:
   • One aspect of the project’s campus engagement plan is for two employee forums scheduled February 28 & 29. The forums are structured to be part presentation and part question/answer.
   • Reviewed the collaboration team’s employee campus engagement schedule
   • Provided a summary of the employee survey results.
   • The collaboration team is in the process of scheduling a forum for 3rd shift employees.
   • The collaboration team is receiving input from work teams and determining where information can be shared.
   • There is a list of 20 different groups we can communicate with.
   • A Committee member suggested the need to define an approach to address English language learners and second- and third-shift employees.
   • A Committee member expressed concerns about the lack of faculty participation and asked how to engage them.
     o The collaboration team is inviting as many people as possible to the events and making opportunities available for participation. As the campus engagement calendar emerges they will work with the communication team to get the information out.
     o A Committee member acknowledged faculty participation on more than half of the teams and recognized that many faculty members are unable to serve on teams due to their teaching schedules.
   • The committee reviewed the summary results from the employee survey.
     o The committee asked for the summary results from the survey is posted to the project website.
     o The committee asked for the team to have an engagement calendar or box on the project website so it easy to see the upcoming events.
     o The committee suggested that a feedback button be included on the project website’s main page.

6. Review Revised Business Case - Steve Lund:
   • Committee approved the business case with minor edits.

7. Review Parameters – Steve Lund:
   • Committee approved the revised parameters which will be given to the executive sponsors for their review

8. Work Team Scopes – Mark Walters:
   • Mark reviewed each work team’s scope.
   • The work team executive summaries are now posted to the project website.
9. Titling Work Team Update – Tom Hogan, Team Lead
   • Tom provided a status of the team’s progress, challenges and themes that are emerging from the work team’s efforts.

10. Miscellaneous:
    • The committee approved a presentation on Friday March 2, 2012 from the Employee Categories work team lead. Committee member and work team lead, Elizabeth Bolt, agreed to give a presentation.

11. Adjourned