Members Present: Gary Sandefur, Melissa Amos-Landgraf, Sue Babcock, Carol Hillmer, Barb McPherson, Brenda Krueger, Barb Peters, Kevin Walters, Debbie Weber, Heather Daniels, Damon Williams, Elizabeth Bolt, Dorothy Steele, Lisa Rutherford

Members Absent: None

Ex-Officio Members Present: Bob Lavigna, Eden Inoway-Ronnie, Steve Lund, Luis Piñero, Al Crist

Others Present: Scott Hildebrand, Carl Hampton, Jennifer Sheridan, Harry Webne-Behrman

1. Agenda review

2. Meeting minutes from February 24, 2012
   • Minutes approved

3. Open Meeting Status Update:
   • Lisa Rutherford told the Committee that the Wisconsin Department of Justice is still reviewing whether the Committee’s meetings are subject to open meeting laws.

4. Project Update – Bob Lavigna
   • Initial campus forums were well attended.
   • The two web chats generated many questions.
   • The Project parameters as revised by the Advisory Committee were approved by the Executive Sponsors on February 24, 2012.

UW System University Personnel Systems (UPS) Update - Al Crist
   • Al Crist, Dennis Shields and Darrell Bazzell met with Representative Nass Chair of the Assembly Colleges and Universities Committee, to brief him on the UW System and UW-Madison human resources design projects. They will meet with Senator Schultz, chair of the Senate Committee on Agriculture, Forestry, and Higher Education, soon.
   • Members of both project teams will brief the Board of Regents and the Legislative Task Force on the human resource design projects next week.

5. Categories Work Team Update – Elizabeth Bolt, Team Lead
   • Elizabeth provided the status of the team’s progress, challenges and themes that are emerging from the work team’s efforts.
6. Collaboration Efforts – Harry Webne-Behrman
   - Harry stated that the goal of the Collaboration Team’s efforts is to create timely and meaningful opportunities for input and engagement. They seek to hear everyone’s voice.
   - The team seeks to accomplish this through many vehicles e.g., surveys, focus groups and forums. There will be specific meetings, forums or other engagement opportunities with, for example, the trades, ASM/labor, CNCS, and academic staff at the Academic Staff Institute.
   - Harry asked members about any concerns or advice about collaboration and engagement. Member suggestions included noting on the calendars of events which events have translations available and identifying employee fears and addressing them. A member raised a concern that some supervisors not letting classified employees attend campus events.

7. Modified Project Timeline – Steve Lund
   - The timelines for the Phase 1 work teams have been revised to allow more campus review and input on the teams’ recommendations. Phase 1 teams will present draft recommendations at the end of March. The first three weeks of April will be used to obtain campus feedback to the draft recommendations. The teams will take that feedback into consideration as they determine their final recommendations - to be submitted at the end of April. The project team will provide a status report to the A.S. Assembly and Faculty Senate in May. Work on the recommendations, along with continued consultation with the Advisory Committee as well as governance and stakeholder groups will continue through the summer. Final campus vetting of the proposed revisions to the HR system proposals will be done in September and October.

8. Diverse Workforce Work Team Update – Jennifer Sheridan, Team Lead
   - Jennifer provided the status of the team’s progress, challenges and themes that are emerging from the work team’s efforts.

9. Adjourned