Members Present: Gary Sandefur (chair), Kevin Walters, Heather Daniels, Barb Peters, Lisa Rutherford, Dorothy Steele, Brenda Krueger, Sue Babcock, Carl Hampton (representing Damon Williams)

Members Absent: Melissa Amos-Landgraf, Carol Hillmer, Debbie Weber, Barb McPhearson, Damon Williams

Ex-Officio Members Present: Eden Inoway-Ronnie, Steve Lund, Luis Piñero, Mark Walters, Al Crist, Maury Cotter

Others Present: Mike Fay, Barbara Lanser

1. Agenda review

2. Meeting minutes from March 2, 2012
   • Minutes approved

3. Open Meeting Status Update
   • Lisa Rutherford told the Committee that the Wisconsin Department of Justice has not sent a decision on the open meetings law.

4. Project Update – Mark Walters
   • The Phase 1 work teams are preparing to submit their draft recommendations at the end of March.
   • The Phase 2 work teams will submit their draft recommendations the end of beginning of May.
   • UW System University Personnel Systems (UPS) Update - Al Crist
     o Al Crist and Darrell Bazzell briefed the Legislative Task Force and the Board of Regents on both human resources design projects.
     o Members of both project teams are reviewing similarities and differences between the two human resources design projects’ draft recommendations.

5. Employee Forums – Steve Lund
   • Summarized the employee campus engagement forums held March 13 & 15th.
   • Committee members requested a copy of the responses from the forums.
6. Refined Project Timeline - Steve Lund
   • Reviewed key dates on timeline.
   • Committee members provided feedback on forum dates and formats that will not work.
   • The committee discussed whether the deadline for Phase 1 teams’ final recommendations should be delayed 1 week to ensure that feedback from 2\textsuperscript{nd} and 3\textsuperscript{rd} shift employees is considered by the work teams.
   • Committee discussed the recommendation review and approval process.
   • Committee member requested a status meeting be scheduled with Associated Students of Madison (ASM) group.

7. Benefits Work Team Update – Barbara Lanser
   • Barbara provided the status of the team’s progress, challenges and themes that are emerging from the work team’s efforts.

8. Adjourned